* Ctrl + C: Copy the selected item or text.
* Ctrl + V: Paste the copied item or text.
* Ctrl + X: Cut the selected item or text.
* Ctrl + Z: Undo the last action.
* Ctrl + Y: Redo the last action.
* Ctrl + F: Find a word or phrase in the current document or window.
* Ctrl + P: Print the current document or page.
* Ctrl + S: Save the current document or file.
* Ctrl + A: Select all items or text in the current window.
* Alt + Tab: Switch between open programs or windows.
* F1: Open the help menu or information for the current program or window.
* F5: Refresh the current window or page.
* Win + A: Open Quick Settings.
* Win + C: Open Microsoft Teams Chat.
* Win + H: Launch voice typing.
* Win + K: Open Cast from Quick Settings.
* Win + N: Open the Notification Center and Calendar.